

**BLACKHAWK SCHOOL DISTRICT
500 BLACKHAWK ROAD
BEAVER FALLS, PA 15010**

**BOARD OF SCHOOL DIRECTORS WORK SESSION
Blackhawk High School Library
June 15, 2017**

PRELIMINARY MATTERS

Mr. Pander called the meeting to order at 7:03PM. Following the Pledge of Allegiance, roll call was taken. Those in attendance were:

Mr. Fleischman	Mrs. Goehring	Mrs. Helsing	Mrs. Jones	Mrs. Kaszer
Mr. Pander	Mr. Schaefer	Dr. Smith	Mr. Yonkee	

Also in attendance were:

Mr. Eric Brandenburg – Business Manager
Dr. Postupac – Superintendent
Mr. Hobie Webster – District Solicitor

There was an executive session for personnel matters held prior to this evening's meeting.

The Voting Session will take place on June 27, 2017.

A motion was made by Mr. Schaefer and seconded by Mrs. Jones to approve the May minutes. Discussion was held by Dr. Postupac, Mr. Webster, and board members regarding the abstention vote cast by Mr. Yonkee during the May Voting meeting. It was noted that abstention votes should be reserved for conflict of interest or for financial reasons; neither was the case.

Verbal Vote: 9 Yes; 0 No; Motion Carried

Amendments to the Agenda/Approval of the agenda:

A motion was made by Mr. Schaefer and seconded by Mrs. Kaszer to approve the meeting agenda.

Verbal Vote: 9 Yes; 0 No; Motion Carried

PUBLIC REATIONS AND COMMUNICATIONS

Congratulations to Brendan McKay and his family. Brendan graduated from Blackhawk in 2014 and was drafted into the Tampa Bay Devil Rays Organization this past Monday.

Public Comment

Jodi Weister, South Beaver, addressed items 3.2 (Adoption of the 2017-2018 District Budget) and 6.1 (Agreement with Champion Life Church).

Rob Puskas, Patterson Township, spoke on item 3.3A (proposed mills for 2017-2018)

Greg Woods, Chippewa Township, addressed item 3.2 (Adoption of the 2017-2018 District Budget).

FINANCE COMMITTEE

3.1 Informational Item: Monthly Insurance Report for May.

- a. UPMC Health Fund: \$289,754.64
- b. UPMC Dental: \$7,947.25
- c. UPMC Vision: \$1,526

3.2 It is recommended to adopt the 2017-2018 Blackhawk School District General Fund, proposed budgets as previously approved by the Board for review and modified as needed. General Fund (Fund 10) expected expenditures total \$36,732,868 and expected revenues total \$36,525,347. (Expenditures exceed revenues by \$207,521)

3.3 It is recommended to accept A-G detailing the District's tax levies, tax collectors, tax collection procedures and compensation rates for tax collectors:

- A. REAL ESTATE LEVY: Resolved that the Board of School Directors does hereby levy and impose a tax upon all taxable real estate property for the 2017-2018 fiscal year at a rate of 63.99 mills based upon the assessed valuation of the properties in the District's municipalities located in Beaver County; and, at a rate of 20.53 mills based upon the assessed valuation of the properties in Enon Valley Borough in Lawrence County.
- B. SCHOOL CODE PER CAPITA TAX: Resolved that pursuant to the authority granted under Section 679 of the Pennsylvania Public School Code of 1949, as amended, the School Board of Directors does hereby levy and impose a Per Capita Tax of \$5.00 for the 2017-2018 fiscal year on each resident or inhabitant of the School District 18 years of age or older. The determination of those taxable and the assessment, collection and enforcement of the tax shall conform to the provisions of the standing Act 511 Per Capita Tax Resolution adopted by the School board of Directors heretofore.
- C. ACT 511 TAXES: Resolved that the levy of one percent (1%) on all earned income and net profits levied by under the authority of the Local Tax Enabling Act 511 of 1965, as amended, is hereby renewed for the 2017-2018 fiscal year and for an indefinite term thereafter, and all taxes levied under Act 511 of 1965 including the earned income and net profits tax and the real estate transfer tax be reenacted without substantial change.
- D. PAYMENT PERIOD FOR REAL ESTATE AND PER CAPITA TAXES: Resolved that in compliance with statutes, the Real Estate Taxes, Section 679 and Act 511 Per Capita taxes for fiscal year 2017-2018 shall be payable at a 2% discount during the months of July and August, at face the months of September and October and at a penalty of an additional 10% of the face value after November 1, 2017. The real estate taxes may be paid at face without discount or penalty in three equal installments if the same are paid on or prior to August 31, 2017, October 31, 2017 and December 31, 2017 respectively as provided by law. The payment of the first installment prior to or on August 31, 2017 shall be conclusive evidence of intent to pay the tax by installments. If such installments become delinquent, the full face amount plus an added 10% of the face amount penalty shall become immediately due.
- E. COMMISSION FOR COLLECTION OF SECTION 679 PER CAPITA TAXES: Resolved that for 2017-2018 fiscal year collectors of the Section 679 Per Capita Tax and Act 511 Per Capita Tax will be paid per contracted amount with Berkheimer Associates Inc. (Berkheimer)

- F. DELINQUENT SECTION 679 AND ACT 511 PER CAPITA: Resolved that Berkheimer is hereby appointed the collection agency during fiscal year 2017-2018 for delinquent Per Capita Taxes levied. Charges will be as contracted.
- G. APPOINTMENT OF EIT, LST, AND MECHANICAL DEVICES COLLECTORS: Resolved that during the 2017-2018 fiscal year collectors for Earned Income Tax, Local Services Tax, and Mechanical Devices Tax will be Berkheimer. Rates for collection will be as per existing agreement between the District and Berkheimer. Berkheimer will be responsible for delinquent collection for any EIT, LST and mechanical devices taxes uncollected for the year.
- H. APPOINTMENT OF AMUSEMENT TAX COLLECTOR: Resolved that the District Business Manager be appointed as interim Amusement Tax Collector.

3.4 The Superintendent recommends to renew insurance (Commercial, Automobile, Umbrella, Workers Compensation, School Leaders, cyber Liability) as discussed.

A motion was made by Mr. Schaefer and seconded by Mrs. Goehring to approve items 3.5 through 3.7. Verbal Vote: 9 Yes; 0 No; Motion Carried

3.5 It is recommended to approve the Financial Report for May.

3.6 It is recommended to approve the payment of bills.

- a. Fund 10 – General Fund \$458,278.06
 - b. Fund 32 – Capital Projects Fund: \$134,868.37
BAAG: \$0
 - c. Fund 51 – Cafeteria Fund: \$29,485.54
 - d. Fund 66 – Health Fund: \$0
- Payroll: May \$1,102,625.51

3.7 It is recommended to approve the athletic activity account for May.

A motion was made by Mr. Schaefer and seconded by Mr. Yonkee to amend 3.3A to include an increase in taxes to the index.

Yes – To approve motion to raise taxes to index	No – Not to approve motion to increase taxes
Mr. Schaefer	Mr. Fleischman
Dr. Yonkee	Mrs. Goehring
	Mrs. Helsing
	Mrs. Jones
	Mrs. Kaszer
	Mr. Pander
	Dr. Smith

2 Yes; 7 No; Motion Failed

Mr. Schaefer made a motion to increase taxes 1 Mill. With no second the motion failed.

Mr. Fleischman left the meeting room at 8:05pm.

PERSONNEL COMMITTEE

4.1 The Superintendent recommends approval to extend Athletic Trainer, Bree Filip's contract beginning July 1, 2017 through June 30, 2019.

4.2 – The Superintendent recommends approval to accept the resignation of Michelle Hunt, cafeteria worker, effective June 1, 2017.

4.3 – The Superintendent recommends approval to accept the resignation of Pam Omler, cafeteria worker, effective June 16, 2017.

4.4 – It is recommended recommends approval of the following Harris Solution Employees for FMLA

- a. Employee #1486, September 5, 2017 – January 3, 2018
- b. Employee #1041, July 3 – August 14, 2017
- c. Employee #256, August 16 – October 30, 2017

4.5 The Superintendent recommends approval of the following salary adjustments for Act 93 employees for the 2017-2018 school year:

- a. Jodi Borroni - \$85,000
- b. Amy Anderson - \$85,000
- c. Marianne LeDonne - \$95,000
- d. Scott Nelson – one time stipend of \$3,000

4.6 The Superintendent recommends approval for the salary increase of the following Administration by \$2,500 for the 2017-2018 school year according to the Act 93 Agreement.

- a. Scott Nelson
- b. Rick Ford
- c. Korin McMillen

4.7 The Superintendent recommends to increase the salary of Eric Brandenburg, Business Manager by \$3,151.80 for the 17-18 school year according to the contract.

4.8 The Superintendent recommends approval of the Confidential Secretary Agreement beginning July 1, 2017 through June 30, 2022 as presented.

EDUCATION COMMITTEE

5.1 The Superintendent recommends the approval of the following field trips:

- a. FFA (7), Lyndsay Wilcox, Western PA FFA Leadership Conference, Erie, June 29-30, 2017 no expense.

5.2 The Superintendent recommends approval of the following agreements for student teaching.

- a. California University
- b. Slippery Rock University

5.3 The Superintendent recommends approval of Highland Middle School Curriculum.

Mr. Fleischman returned to the meeting at 8:07pm.

BUILDING AND GROUNDS/REAL ESTATE

6.1 It is recommended to renew the facility use contract with Champion Life Church at a rate of \$500 per week for auditorium, \$100 for classrooms for Christian education and \$42 per hour for one custodian.

Mrs. Goehring mad a motion which was seconded by Mrs. Helsing to approve items 6.3 through 6.4.
Verbal Vote: 9 Yes; 0 No; Motion Carried

After discussion on the gymnasium floor, Mr. Schaefer motioned to amend the original motion to include item 6.2 as a voting item. Mr. Fleischman seconded the motion.

Verbal Vote: 9 Yes; 0 No; Motion Carried

Mr. Fleischman motioned to approve items 6.2 through 6.4. This motion was seconded by Mr. Schaefer.

Verbal Vote: 9 Yes; 0 No; Motion Carried

6.2 The Superintendent recommends approval of naming the basketball court tin the High School Gymnasium after former basketball coach, John Miller. John Miller was one of the most winning coaches in WPIAL history. He retired in 205 with a record of 657-280.

6.3 The Superintendent recommends approval of the agreement from Janitors Supply Inc. for the resurfacing of the High School Gymnasium under Costars at a cost of \$3,960.00.

6.4 The Superintendent recommends approval of the agreement from Janitors Supply Inc. for the removal of 22 gymnastics anchors that are embedded in the wood floor and concrete of the High School Gymnasium at a cost of \$2,995.00.

Mr. Yonkee inquired about the number of bids; Costar program used. Mr. Pander addressed the history of the current floor and the process to be used with the new floor. Mr. Fleischman addressed training for the custodians on maintaining the new floor. Mrs. Jones inquired if street shoes will be permitted on the gym floor. Dr. Smith inquired if there was any donation made toward the resurfacing of the gymnasium floor.

ATHLETICS COMMITTEE

7.1 Congratulations to the following members of the Track Team for qualifying for WPIAL Finals:

- a. Alex Desmond – Shot Put
- b. Aaron Villarreal – Javelin
- c. CJ Burawa – 110/300 Hurdles
- d. Kenny Gawley – Long Jump

7.2 Congratulations to the Boys Baseball Team – 2017 Section Champions and 2017 4A WPIAL Champions. This win is the 1st Blackhawk Championship under the new classification under Quad-A.

7.3 Information Items: Spring Sports Report as presented.

7.4 The Superintendent recommends to accept the resignation of Greg Hayward, Head Freshman Football Coach.

7.5 The Superintendent recommends to accept the resignation of Ryan DeSanzo MS Softball Coach.

7.6 The Superintendent recommends to accept the resignation of Mark Taylor Assistant Lacrosse Coach.

7.7 The Superintendent recommends to appoint Shawn Haddox Assistant Cross Country Coach for the 2017-18 school year (Supplemental Contract \$1943.40).

7.8 The Superintendent recommends to appoint Nathan Lowery Assistant Women's Tennis Coach for 2017-18 school year (Supplemental Contract \$1943.40)

7.9 The Superintendent recommends Adam Harden as Boy's Assistant Soccer Coach for the 2017-18 school year pending clearances (Supplemental Contract \$3,081).

7.10 The Superintendent recommends to appoint Elizabeth Black Color Guard/Flag Instructor for the 2017-18 school year, pending clearances (Supplemental Contract \$2,720.48).

7.11 The Superintendent recommends to appoint Elizabeth Black Winter Guard Instructor for the 2017-18 school year, pending clearances (Supplemental Contract \$2,720.48).

7.12 The Superintendent recommends hiring the following Summer Band Camp, pending clearances:

- a. Dave Campbell – Visual and Drill (Supplemental Contract \$800.00)
- b. Beth Schiemer – Clarinet (Supplemental Contract \$600.00)
- c. Ian Theiss – High Brass (Supplemental Contract \$900.00)
- d. Kathleen Brown – Saxophones (Supplemental Contract \$900.00)
- e. Robert Violette – Low Brass (Supplemental Contract \$900.00)

A motion was made by Mr. Schaefer and second by Mrs. Goehring to approve item 7.13.

Verbal Vote: 9 Yes; 0 No; Motion Carried

7.13 The Superintendent recommends to appoint John Stolec as volunteer Football Coach, pending clearances.

Mr. Schaefer inquired about the rumor that the stadium being ready in time for the beginning of the football season. Discussion was held regarding an effort to stall/stop permits by community members. The turf/field itself is not an issue; the stands being ready is.

ADMINISTRATIVE LIAISON

No Report

TRANSPORTATION COMMITTEE

9.1 The Superintendent recommends approval of the five year extension to the Transportation Agreement with McCarter Transit.

FOOD SERVICE COMMITTEE

Informational Item: There will not be a meal price increase for the 2017-2018 school year. According to the paid lunch equity calculator, the meal cost is acceptable.

NEGOTIATIONS COMMITTEE

No Report

POLICY COMMITTEE

No Report

BOARD/STAFF ENRICHMENT

13.1 It is recommended to approve the following conferences:

- a. Korin McMillen, Special Ed Leadership Academy Conference, Bedford Springs, July 24-27, 2017, (\$887 budgeted).
- b. Bree Filip, Jeff Cienik, National Athletic Training Symposium, Huston Texas, June 26-29, 2017 (\$1,635 Per person – Required for PA State License and NATA certification).

BEAVER COUNTY CAREER & TECHNOLOGY

14.1 It is recommended to accept the recommendation of the Beaver County Career & Technology Center, Joint Operating Committee, and hereby approve the 2017-18 Beaver County Career & Technology center's Operating Budget of \$5,769,072. This includes a 7% fund balance allowance and 1.7% capital reserve.

PSBA LEGISLATIVE COMMITTEE

No Report

BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS

No Report

ADDITIONAL BUSINESS

Administration

Dr. Postupac addressed the cost increase schedule for the McCarter's agreement. It was noted that the agreement is a joint contract with Blackhawk, Beaver Falls, New Brighton and McCarter's.

Dr. Postupac noted Mr. Yonkee requested that a staff member to allow him access to the Superintendent's office of Easter Sunday. The Board was reminded of the inappropriateness of such action; the superintendent can be reached at any time should contacted if anything is needed.

Solicitor

No Comments

School Directors

Mr. Schaefer inquired of Mr. Ford as to guidelines for when an assistant coach is needed.

Mr. Fleischman inquired if the side auditorium room is being painted this summer.

Mr. Pander noted that the district is looking at the swimming pool area to address the need for repainting and maintenance. He also communicated that graduation went well and expressed appreciate to the Senior Class of 2017 which was 2 podiums and a mural to be painted in the school by art class(es).

Dr. Postupac extended congratulation to Amy and Jake Anderson on the birth of their baby this week.

The next scheduled meeting will be June 27, 2017 at Blackhawk High School Library, at 7:00PM.

The meeting adjourned at 8:53PM.

Respectfully submitted,

Missy Kaszer
Blackhawk School District Board Secretary